



CITY OF LAS CRUCES

MINUTES

LIBRARY ADVISORY BOARD

Thursday, May 23, 2024

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5 1. Call to Order – President Stephen Jones called the meeting to order at 3:01 P.M. Library
6 Advisory Board (LAB) Members present: President Stephen Jones, Vice-President
7 Maryann Hendrickson, Secretary Jennifer Kreie, Members Patricia Gallegos, Erin Wahl,
8 Jessica Streeter, and Denali Wilson. Also, in attendance: Sarah Booth, Library Deputy
9 Director; Dan Carrillo, Administrative Assistant; and Lynda St. Clair, Friends of TBML
10 President.

11 a. President Stephen Jones read the *Land Acknowledgement Statement*.

12 b. Acceptance of May 23, 2024, Agenda – President Stephen Jones called for a
13 motion to approve as presented; Member Erin Wahl voiced a motion to approve;
14 Secretary Jennifer Kreie seconded the motion; all voted in favor; motion carried.

15 2. Review and Approval of April 25, 2024, Minutes – President Stephen Jones called for a
16 motion to approve as presented; Member Jennifer Kreie voiced a motion to approve; Vice-
17 President Maryann Hendrickson seconded the motion; all voted in favor; Motion carried.

18 3. Diversity, Equity, & Inclusion Committee Report – The following was reported:

19 i. There is no report for this month.

20 ii. Review objectives and discuss having a new LAB member join the DEI Committee.
21 This will be on June 2024 agenda as ‘New Business.’

22 4. Library Deputy Directors Report – Sarah Booth, Library Deputy Director, presented the
23 following:

24 a. Statistics:

25 i. We are slowly winding down this Fiscal Year with about 5 weeks left to go.

26 As we are establishing a more uniform way to collect statistics we are

1 noticing some trends.

2 ii. This Fiscal Year our overall circulation has been slightly down. However, it
3 is up compared to this time last year. In fact, this month we had a 5.61%
4 increase over the same time last year.

5 iii. Our user count has skyrocketed. We have more people coming into the
6 library. I personally give credit to our Public Programs staff for that
7 increase. That is also evident with our program attendance numbers. So
8 far this year, 24,392 people have attended 1, 474 programs.

9 iv. We had 494 new card holders last month. Our total cardholders is 54,299.
10 This is an increase from the beginning of the year when we had 44,405
11 card holders. Currently, 49% of our community have library cards.

12 b. Personnel Updates:

13 i. Library Manager (Support Services): The position closed on Monday, April
14 22, 2024. There were 29 applicants. Human Resources sent me a list of
15 applicants to review. We will be interviewing five candidates the first week
16 in June. NOTE: Previous manager Steve Haydu changed his retirement
17 date to May 1, 2024. His last day was April 30, 2024. We will be having a
18 party for him later this summer. Unfortunately, soon after his retirement,
19 Steve's wife passed away.

20 ii. Library Assistant II (Support Services): Interviews have already been
21 conducted for this position. The candidate selected has tentatively
22 accepted the offer.

23 iii. Library Assistant I (Computer Lab): Interviews for this position were
24 conducted on May 8-9, 2024. The candidate selected has tentatively
25 accepted the offer.

26 iv. Library Page: Interviews have already been conducted for this position. A
27 tentative offer has been extended to the successful candidate.

1 v. Library Assistant I (Circulation & Media): Interviews have already been
2 conducted for this position. The candidate selected has tentatively
3 accepted the offer.

4 vi. Ryan Roy, Library Assistant II (Youth Services), and Jordan Egan, Library
5 Assistant I (Circulation & Media), are both leaving us at the end of this
6 month.

7 c. Library Updates, Programs, & Events:

8 i. We are getting ready for our new cubicles. The cubicles will be installed the
9 week of May 28. Staff have moved to the Computer Lab/Board room, so
10 they have a place to work during this process. Movers came this week to
11 take the desks, file cabinets and other materials to the City of Las Cruces
12 auction house.

13 ii. The Quality-of-Life Department hosted a staff awards and training,
14 Wednesday, May 15, 2024. The event will take place at Munson Senior
15 Center.

16 iii. Summer Reading starts on Saturday, June 1, 2024. The theme is
17 Adventure at your Library. We have several presenters planned. I would
18 like to give a huge shout out to the Friends of TBML. Without them, we
19 wouldn't have the presenters or the prizes for summer reading. They have
20 really saved us this year.

21 d. Library Master Plan:

22 i. Library Consultant Brad Waters is returning Monday June 10 to present the
23 Master Plan to City Council. We would love to have your support! The
24 Friends are planning to wear white shirts with purple ribbons.

25 5. Old Business – None noted.

26 6. New Business – None noted.

27 7. Announcements – There will be an author talk next month.

- 1 8. Public Participation – Lynda St. Clair, Friends of TBML President, presented the following:
2 9. Adjournment – President Stephen Jones made a motion to adjourn meeting; meeting
3 adjourned at approximately 3:35 P.M. The next meeting is scheduled for Thursday, June
4 27, 2024, at 3:00 P.M. in the Roadrunner Room on the 2nd floor of TBML.

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PRESIDENT or VICE-PRESIDENT

DRAFT