# **森 CITY OF LAS CRUCES**

1 MINUTES 2 LIBRARY ADVISORY BOARD 3 Thursday, January 25, 2024 4 1. Call to Order – President Maryann Hendrickson called the meeting to order at 3:02 P.M. 5 Library Advisory Board (LAB) Members present: President Maryann Hendrickson, Vice-6 President Stephen Jones, Secretary Teresa Valenzuela, Members Jennifer Kreie, and 7 8 Erin Wahl, Members absent: Member Patricia Gallegos, Also, in attendance: Sarah Booth, Library Deputy Director; Dan Carrillo, Administrative Assistant; and Brad Waters, 9 Godfrey's Associates. 10 a. Member Jennifer Kreie read the Land Acknowledgement Statement. 11 12 b. Acceptance of January 25, 2024, Agenda - President Maryann Hendrickson called for a motion to approve as presented; Vice-President Stephen Jones voiced a 13 motion to approve; Secretary Teresa Valenzuela seconded the motion; all voted in 14 favor; motion carried. 15 2. Review and Approval of October 26, 2023, Minutes - President Maryann Hendrickson 16 called for a motion to approve as presented; Member Jennifer Kreie voiced a motion to 17 approve; Member Erin Wahl seconded the motion; all voted in favor; Motion carried. 18 3. Diversity, Equity, & Inclusion Committee Report – There is no report for this month. 19 4. Library Deputy Directors Report - Sarah Booth, Library Deputy Director, presented the 20

# a. Library Statistics:

following:

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i. We currently have 126,047 items in the library. This number is a little low since we are continuing to weed older items that haven't been checked out in a while. We continue to purchase new items to include in the collection.

| 1  |   |    | ii.    | There are 50,251 library cardholders. 45% of Las Cruces residents have a     |
|----|---|----|--------|--|
| 2  |   |    |        | library card.  |
| 3  |   |    | iii.   | The fiscal year 2024 statistics were handed out to the LAB. This is          |
| 4  |   |    |        | attachment 1.  |
| 5  | I | b. | Persor | nnel:  |
| 6  |   |    | i.     | Librarian I (Adult Services): Saverio Provenzano started on January 2,       |
| 7  |   |    |        | 2024. He has been a great addition to our team. He is from New York.         |
| 8  |   |    | ii.    | Librarian II (Youth Services): This position is open.                        |
| 9  |   |    | iii.   | Library Assistant I (Circulation): This position is open.                    |
| 10 | ( | C. | Creati | ve Industries Grant:   |
| 11 |   |    | i.     | The Library, in cooperation with Quality of Life and Economic                |
| 12 |   |    |        | Development departments, applied for and received a grant from the           |
| 13 |   |    |        | State. This grant is to support the creative industries as they grow small   |
| 14 |   |    |        | businesses in the community.   |
| 15 |   |    | ii.    | We have bought two cabinets that will be called 'The Jessica Irma Pena       |
| 16 |   |    |        | Library of Things.' Ms. Pena has donated many cake pans and cookie           |
| 17 |   |    |        | cutters. We will also be purchasing crafting supplies (knitting needles,     |
| 18 |   |    |        | artist supplies, etc.) for the cabinet.                                      |
| 19 |   |    | iii.   | This grant will also be used to remodel our Maker Space area.                |
| 20 |   |    | iv.    | Cruces Creatives donated a standing loom. They will come and show us         |
| 21 |   |    |        | how to use it.   |
| 22 |   |    | V.     | Cruces Creatives will also have classes based on the equipment               |
| 23 |   |    |        | purchased, which will include a 3D printer, and Glowforge laser cutter.      |
| 24 | ( | d. | Year-I | n-Review:  |
| 25 |   |    | i.     | The highlight of the last year was the BIG SHIFT! This included shifting the |

fiction and nonfiction which was a big project but was very important and

| 1  |       | made such a difference. This project was done during the weeklong August      |
|----|-------|---|
| 2  |       | 6-12, 2023, closure of the library.   |
| 3  | ii.   | We moved the HOLDS shelf to make it more accessible to our patrons, and       |
| 4  |       | also moved the Friends of TBML donations.                                     |
| 5  | iii.  | We got a new logo, but noticed there was a mistake, so we went back to        |
| 6  |       | the drawing board. We now have and use our current new logo with new          |
| 7  |       | colors. We also ordered library cards with a new design and updated them      |
| 8  |       | with the new logo.  |
| 9  | iv.   | We also have beautiful tables for our patrons items near the self-checks      |
| 10 |       | with our new logo courtesy of the Friends of TBML.                            |
| 11 | V.    | We officially became Las Cruces Public Libraries with our three branch        |
| 12 |       | locations of Branigan, Munson, and Sage Café.                                 |
| 13 | vi.   | Munson Library has a computer lab with six computers, which were              |
| 14 |       | donated by Senior Programs.   |
| 15 | vii.  | We were overwhelmed with programs in 2023. These included book clubs,         |
| 16 |       | story times, craft programs, Lullaby Lounge, and especially our Dungeons      |
| 17 |       | and Dragons programs. We also recently added a ukulele program, which         |
| 18 |       | due to its popularity, had to be divided into two classes, one for adults and |
| 19 |       | one for children. All these programs are bringing more users to the library.  |
| 20 | viii. | A huge kudos to our Display Committee. They took a small idea and ran         |
| 21 |       | with it. The big highlight was our Halloween Spooky Forest. The committee     |
| 22 |       | already has big ideas for Summer Reading and planning has begun.              |
| 23 | ix.   | We had the inaugural kick off for Frost Fair which was held in December       |
| 24 |       | 2023.   |
| 25 | X.    | Nine new staff members were hired in 2023.                                    |
| 26 | xi.   | We are updating the way we shelve the Young Adult fiction items. We are       |

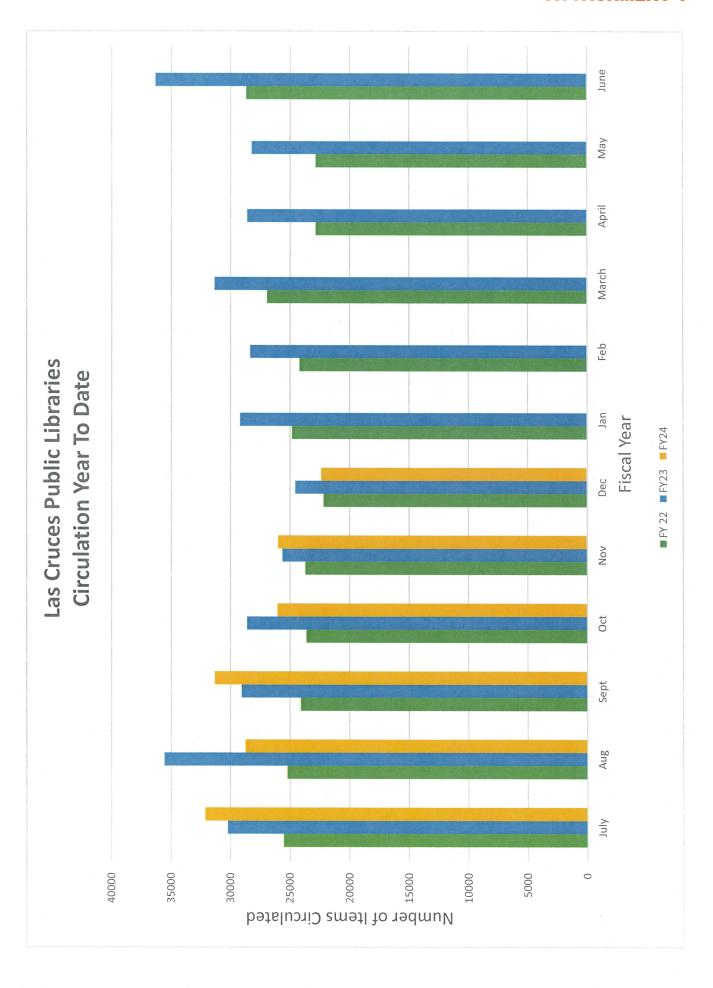
| 1             |           | now genrefying the area. E.g., separating mysteries, romance, sci-fi,           |
|---------------|-----------|---|
| 2             |           | fantasy, etc., so patrons can easily access what they are looking for.          |
| 3             | xii.      | Our full-time security started July 1, 2023. This has made a positive impact    |
| 4             |           | for unusual interactions that happen quite frequently in the library.           |
| 5             | xiii.     | The 2023 year in review is both about positive and not so positive              |
| 6 <sup></sup> |           | interactions and events. Also, I think we all learned a lot from the visit from |
| 7             |           | the First Amendment Auditors a few months ago.                                  |
| 8             | e. Big/Iı | mportant Projects for 2024:   |
| 9             | i.        | Getting cubicles for the Tech Services/Adult Reference area.                    |
| 10            | ii.       | Working with the Creative Industries grant to refurbish the Maker Space         |
| 11            |           | and establish the Library of Things.  |
| 12            | iii.      | Perhaps working on creating separate collections for Adult Mystery, Sci-Fi      |
| 13            |           | and Westerns?   |
| 14            | iv.       | More programs!!   |
| 15            | V.        | Implementing some of the ideas from our Library Consultant                      |
| 16            | f. Ques   | stions – The following questions were asked:                                    |
| 17            | i.        | Q: An LAB member asked when Sarah Booth was hired? A: Sarah                     |
| 18            |           | responded January 17, 2023. The LAB applauded her since this is (close          |
| 19            |           | to) the one-year anniversary of hire. Ms. Booth said thank you and thanked      |
| 20            |           | the LAB for the opportunity, and that she loves it here at Las Cruces           |
| 21            |           | Libraries.  |
| 22            | ii.       | Q: One of the Friends of TBML members mentioned that the Law-La-                |
| 23            |           | Palooza event went well, and asked the plans going forward for next year's      |
| 24            |           | event? A: Sarah responded that over 200 people attended, and it was a           |
| 25            |           | success. Elizabeth Puckett, Librarian II (Outreach), and Shuly Serrano,         |
| 26            |           | Library Manager, talked to Israel Chavez, Southern Law Institute. Mr.           |

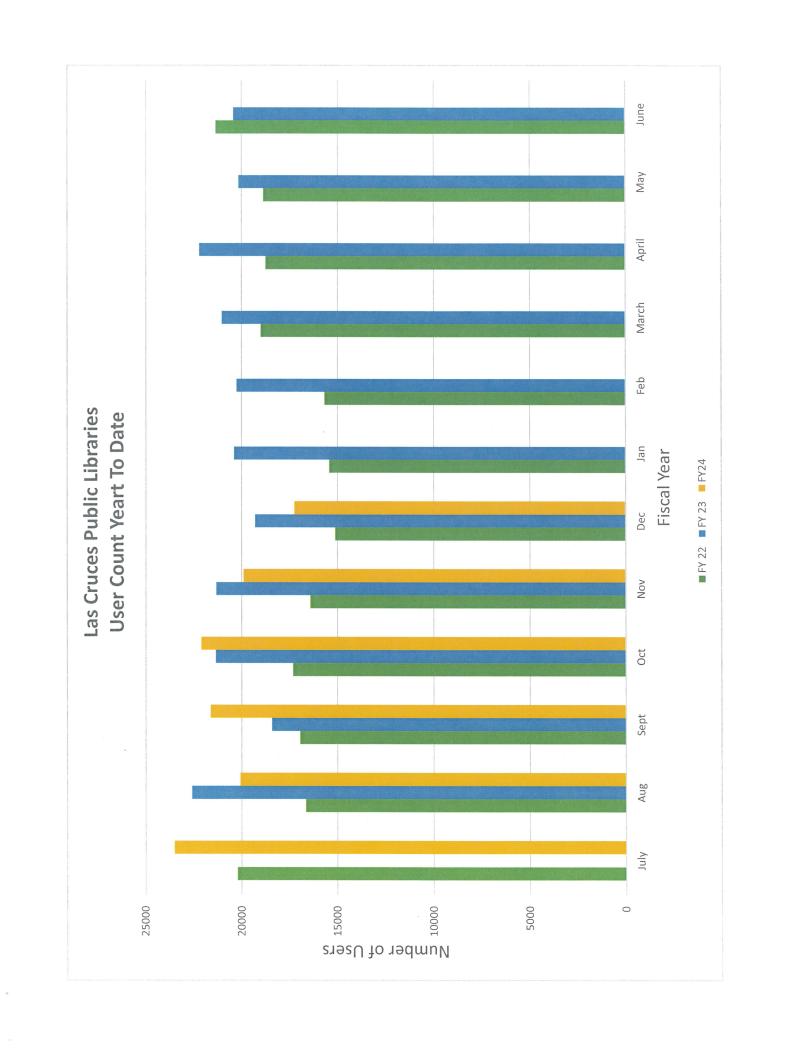
| 1  | Chavez mentioned that they would like to have this event quarterly, or           | or at |
|--|--|-------|
| 2  | least twice a year going forward.  |       |
| 3 5.                                     | Old Business - Master Plan Follow-Up Presentation By Godfrey's Associates -      | The   |
| 4  | following was presented:   |       |
| 5 (1.5 <b>5</b> ) 25                     | a. Mr. Waters emailed the report he presented to the LAB. This is attachment 2.  |       |
| 10 10 10 10 10 10 10 10 10 10 10 10 10 1 | b. Godfrey's Associates will be back in late March 2024 to update the library on | the   |
| 7  | progress of the plan.  |       |
| 8 6.                                     | New Business – The following was presented:                                      |       |
|  | a. Review/Approval of Requested Library Closings/Early Closings for 202          | 4 –   |
| ett 16 <b>10</b> eet 1661)               | President Maryann Hendrickson called for a motion to approve as presen           | ıted; |
| Fac <b>11</b> 10 -4                      | Member Erin Wahl voiced a motion to approve; Vice-President Stephen Jo           | nes   |
| 5776 (1 <b>12</b> )                      | seconded the motion; all voted in favor; motion carried. This is attachment 3.   |       |
| 1.011.2 - <b>13</b> 999.000              | b. Review/Approval of POL-LIB-2024-01, Patron Code of Conduct Policy – President | dent  |
| 6. 6.11 <b>14</b> 6.116                  | Maryann Hendrickson called for a motion to approve as presented; Member          | Erin  |
| 15 40 mg                                 | Wahl voiced a motion to approve; Secretary Teresa Valenzuela seconded            | the   |
| 166 <b>16</b> 6 eta y                    | motion; all voted in favor; motion carried. This is attachment 4. NOTE: Secre    | tary  |
| i oko <b>17</b> elektr                   | Teresa Valenzuela did not vote because she left at 4:00 P.M. due to a            | orior |
| 18                                       | commitment.  |       |
| : 1 <b>9</b>                             | c. Review/Approval of Library of Things Liability Waiver Form – President Mary   | /ann  |
| 20 x 61 sa                               | Hendrickson called for a motion to approve as presented; Member Jennifer K       | (reie |
| 1 - Soc. <b>21</b> ared 11               | voiced a motion to approve; Member Erin Wahl seconded the motion; all vote       | ed in |
| 1  | favor; motion carried. This is attachment 5. NOTE: Secretary Teresa Valenz       | uela  |
| 23                                       | did not vote because she left at 4:00 P.M. due to a prior commitment.            |       |
| 24 7.                                    | Announcements – The following was announced:                                     |       |
| 1 4 1 <b>25</b> 4 1 4 4 2                | a. President Maryann Hendrickson mentioned that LAB Officer elections will       | take  |
| 26                                       | place at the April 25, 2024, meeting   |       |

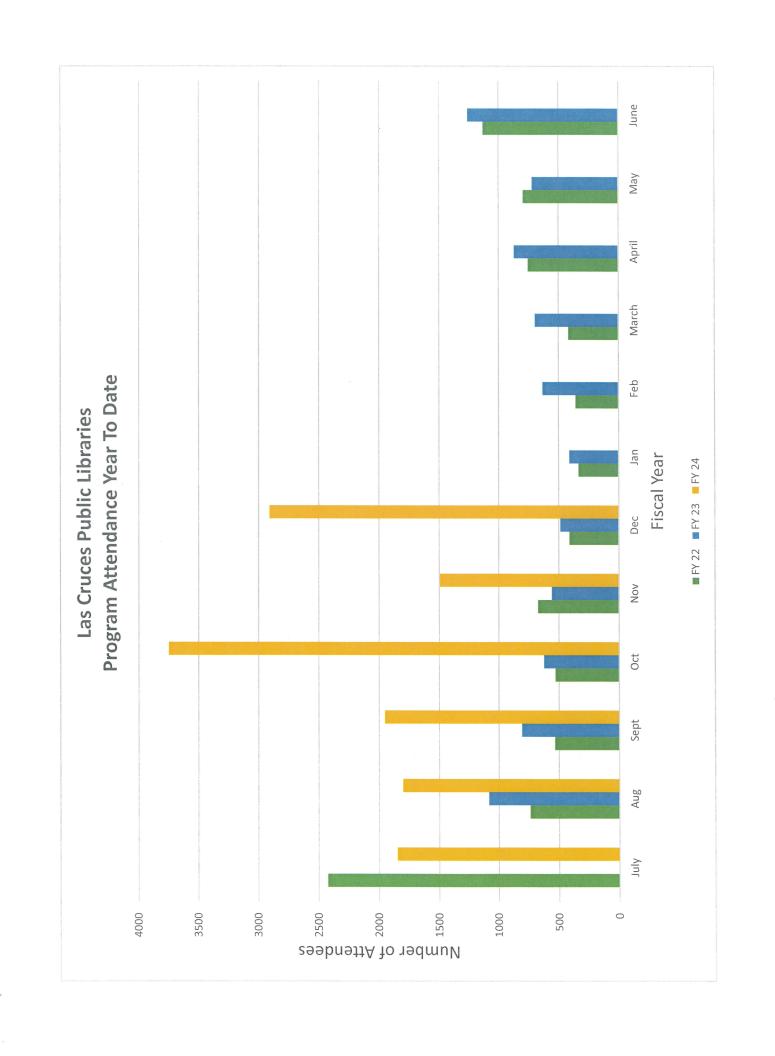
1 b. President Maryann Hendrickson mentioned House Bill 123 (Prohibit Library Book Banning), will probably languish for the entirety of the session. For further 2 3 explanation about this house bill, this has been included as attachment 6. 4 c. Member Jennifer Kreie emailed the LAB information about two organizations that 5 are supportive and helpful. This is attachment 7. 8. Public Participation - Lynda St. Clair, Friends of TBML Vice-President; and Jaye Williams, 6 7 Friends of TBML Member. a. Lynda St. Clair mentioned she enjoys coming to the LAB meetings, and that they 8 9 are very informative. 10 9. Adjournment - President Maryann Hendrickson made a motion to adjourn meeting; meeting adjourned at approximately 4:17 P.M. The next meeting is scheduled for 11 12 Thursday, February 22, 2024, at 3:00 P.M. in the Roadrunner Room on the 2nd floor of TBML. 13 14 15

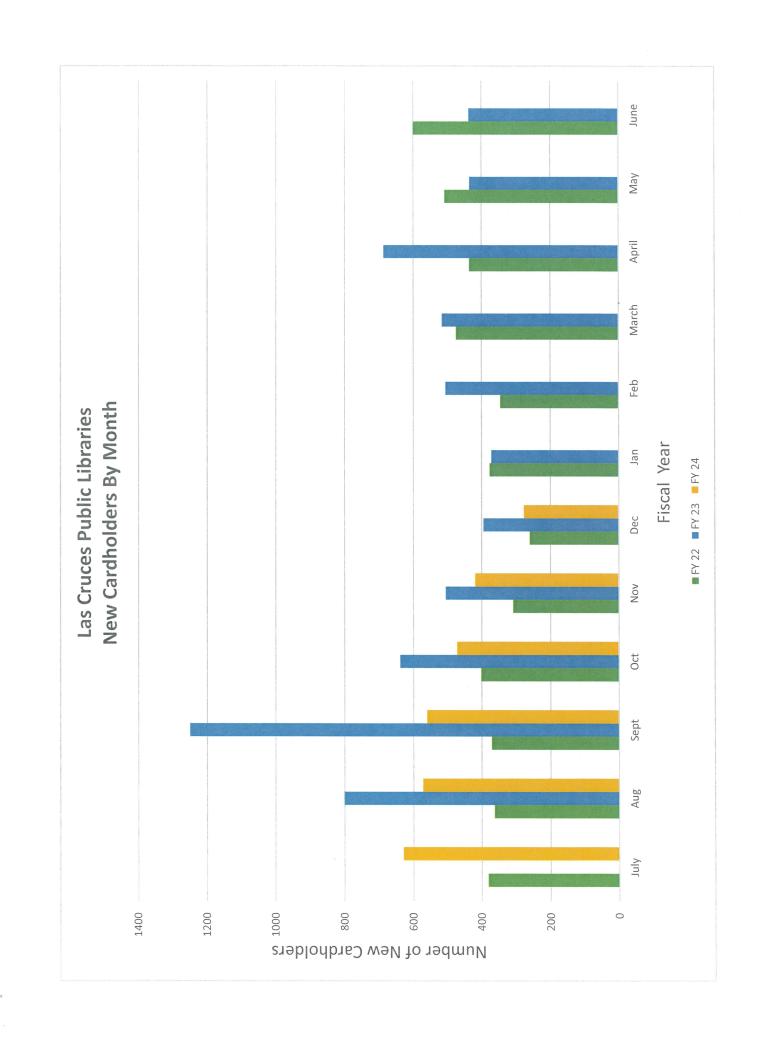
PRESIDENT or VICE-PRESIDENT

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# Las Cruces Public Libraries (LCPL) Advisory Board - Master Plan Update Report by Godfrey's Associates

- 1. Follow up on our previous update to the Board on two findings from our Peer Library Analysis:
  - a. The very low circulation of the Children's collection appears to be influenced by the below average number of children's books in the collection. Godfrey's will recommend a significant increase in the number of relevant children's books for all ages
  - b. Related is our finding that the entire annual LCPL expenditure for books has come from Library endowment. The endowment should only be used for unique expenditures, not ongoing collection development. Compounding this problem is another Peer Analysis finding the City of Las Cruces provides only 85% of LCPL annual revenue compared with the Peer average of 95% (with the 10% difference supplied by the Friends of the Library & LCPL endowments)
  - c. Godfrey's asked the Friends to consider forming a 501(c)(3) Library Foundation if research shows such a Foundation could take stewardship of the current & future LCPL endowments. Another potential source of additional library funding might be significantly increased financial supported from Dona Ana County, which currently provides less than \$3,000 annually
- 2. Currently underway is our space needs analysis, determining the ideal size for a prototype Branch Library & how to modernize the Branigan Library space:
  - a. Tasking LCPL staff to consider how they might improve the efficiency of their processes in a new Branch, and coupled with strategic deployments of technology, achieve potential reductions in their use of space. We also asked them to consider what functions can make multiple uses of the same space. A 1st pass yielded a need of over 36,000 square feet, so the next step is to eliminate redundancies and extraneous items;
  - b. The Branch space needs will then be applied to renovations to the Branigan building, to modernize and make better use of existing space, while increasing staff efficiency
  - c. To test these efficiency-making concepts, Godfrey's will facilitate an on-site space planning Charrette the 4th week of March 2024, culminating in a final presentation of phased Branigan Library improvement concepts to the Library Advisory Board at their monthly meeting
  - d. Godfrey's has already begun fleshing out these Branigan concepts by investigating the relocation of the Genealogy & New Mexico collections to the current Periodicals Room, freeing up space for a 2nd Makerspace in the area vacated by the New Mexico collection

End of Report, compiled by: Brad Waters, Godfrey's Associates, Inc. Library Planners & Consultants, January 25, 2024

# 2024 REQUESTED LIBRARY CLOSINGS, EARLY CLOSINGS LAB WILL VOTE FOR APPROVAL ON JANUARY 25, 2024

## REQUESTED CLOSINGS

- Sunday, March 31, 2024 (Easter Sunday)
- Sunday–Saturday, August 4-10, 2024 (Annual Staff Development Week (Employee training, cleaning, and weeding)

# REQUESTED EARLY CLOSINGS

- Wednesday, November 27, 2024 (Thanksgiving Eve, close at 5 P.M.)
- Tuesday, December 24, 2024 (Christmas Eve, close at noon)
- Tuesday December 31, 2024 (New Year's Eve. close at 5 P.M.)

# **2024 CITY OBSERVED HOLIDAYS**

| Monday, January 1, 2024  | New Year's Day |
|--------------------------|----------------|
| Monday, January 15, 2024 | MLK Jr. Day    |

Monday, February 19, 2024 President's Day

Monday, May 27, 2024 Memorial Day

Wednesday, June 19, 2024 Juneteenth

Thursday, July 4, 2024 Independence Day

Monday, September 2, 2024 Labor Day

Monday, October 14, 2024 Indigenous People's Day

Monday, November 11, 2024 Veterans' Day

Thursday, November 28, 2024 Thanksgiving Day

Friday, November 29, 2024 Thanksgiving Holiday

Wednesday, December 25, 2024 Christmas Day

Thursday, December 26, 2024 Winter Holiday

Wednesday, January 1, 2025 New Year's Day

| POL-LIB-2024-01                                  | Issue No: 1.0 | January 25, 2024                 |
|--|---------------|----------------------------------|
| Prepared By: Sarah Booth Library Deputy Director | Page 1 of 5   | Approved By: Maryann Hendrickson |
| PATRON CODE OF CONDUCT POLICY                    |               |                                  |

### **PURPOSE**

The mission of Las Cruces Public Libraries (LCPL) is to have a positive impact on our diverse community by providing lifelong learning and literacy resources.

### LIBRARY NON-DISCRIMINATION STATEMENT

Las Cruces Public Libraries does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, housing status or military status, in any of its activities or operations.

### LAND ACKNOWLEDGEMENT STATEMENT

Today, in Las Cruces, New Mexico, we are on the ancestral and current homelands of the Warm Springs Apache of the Chiricahua Apache Nation, the Mescalero Apache, the Piro, Manso, Tigua, Tortugas Pueblo, and the Mexica. We are in the Chihuahua Desert below the Organ Mountains and along the Rio Grande River, the lands and waters that sustain us. We acknowledge these lands and encourage you to learn more about and support the work of their original and current caretakers.

#### 1. PATRON CODE OF CONDUCT POLICY

- a. To ensure that LCPL facilities provide safe, open community spaces, patrons are expected to respect the rights of others and comply with the following Patron Code of Conduct while on LCPL property.
- b. The Patron Code of Conduct defines what behaviors are and are not permitted by patrons while on LCPL grounds and within LCPL facilities and defines the actions to be taken and subsequent consequences for violating the Patron Code of Conduct.
- c. Library Staff have the right to:
  - i. Require that an individual return to the check-out desk if the security gate sounds an alarm;
  - ii. Restrict the length of time an individual may use LCPL equipment;
  - iii. Make decisions that are in the best interest of the LCPL; and
  - iv. Require individuals violating LCPL policies to leave.

## 2. PROHIBITED CONDUCT

- a. To ensure the security and comfort of library patrons and staff, prohibited behaviors include but are not limited to the following:
  - i. Food and open containers of beverages are not allowed in LCPL facilities. Bottled drinks, cups with lids, and small individual's snacks are allowed.
  - ii. Possessing or being under the influence of alcohol or drugs.

| POL-LIB-2024-01  | Issue No: 1.0 | January 25, 2024                                       |  |
|--|---------------|--|--|
| Prepared By:<br>Sarah Booth<br>Library Deputy Director | Page 2 of 5   | Approved By:  Maryann Hendrickson  Maryann Hendrickson |  |
| PATRON CODE OF CONDUCT POLICY                          |               |  |  |

- iii. Leaving personal belongings unattended outside the patron's line of sight
- iv. Entering LCPL facilities without proper attire, including shirt and shoes; indecent exposure; wearing clothing that exposes underwear or private body parts.
- v. Interfering with LCPL computers (unplugging, changing settings, plugging personal devices into, etc.).
- vi. Staff do not monitor patron activities on public and personal devices. However, patrons who are reported to be viewing materials deemed offensive to others will be asked to stop or leave the premises.
- vii. Harassing or intimidating other library patrons or LCPL staff, including physical contact, sexual or verbal abuse.
- viii. Using LCPL restrooms for changing clothes, shaving, bathing, or any purposes other than for which restrooms are intended.
- ix. Body odor or excessive perfume Personal hygiene offensive as to constitute a nuisance to other persons; unsanitary belongings.
- x. Using audio, visual or communication devices audible to others; making noises that interfere with other LCPL users.
- xi. Damaging or destroying LCPL property; Tampering with security or safety devices.
- xii. Bringing in any animals except service animals.
- xiii. Sleeping or putting your head on table (except infants) and putting your feet or legs on furniture.
- xiv. Chairs are designed for individual use.
- xv. Furniture should not be moved, except by LCPL staff.
- xvi. Excessive public displays of affection or sexual activity is not permitted in LCPL facilities.
- xvii. Use of tobacco products, smoking, or vaping except in designated areas outside.
- xviii. Soliciting, panhandling, proselytizing, and gambling.
- xix. Use of skateboards, skates, bikes, shopping carts, hover boards etc. in the library.
- xx. Entering staff only areas.
- xxi. Refusing to follow the directions of LCPL staff.
- xxii. LCPL meeting rooms and spaces cannot be used to conduct medical or therapeutic evaluations or treatment unless it is in partnership with the Library or a Library program.

# 3. MISCONDUCT

a. Behaviors that are deemed misconduct may result in restricting access to all library services. Restrictions may last for one day up to 90 days depending on the frequency or severity of the misconduct(s).

| POL-LIB-2024-01  | Issue No: 1.0 | January 25, 2024                                    |  |
|--|---------------|---|--|
| Prepared By:<br>Sarah Booth<br>Library Deputy Director | Page 3 of 5   | Approved By:  Maryann Hendrickson  Apple Delegation |  |
| PATRON CODE OF CONDUCT POLICY                          |               |   |  |

# 4. VERBAL WARNING

- a. LCPL Staff will notify patrons of LCPL policy and ask them to discontinue the behavior. In some instances, such as having large belongings or non-service animals, the patron can leave to take care of the issue but return to the LCPL facility the same day. If the patron continues, and ignores the directions from LCPL staff, then the misbehavior elevates to the next level. The following behaviors will elicit a verbal warning:
  - i. Eating or drinking from open containers. Closed containers of beverages and individual snacks are allowed;
  - ii. Leaving personal belongings unattended outside the patron's line of sight;
  - iii. Having personal belongings blocking or obstructing aisles or walkways;
  - iv. Entering the library without proper attire, including shirt and shoes; indecent exposure; wearing clothing that exposes underwear or private body parts;
  - v. Interfering with library computers (unplugging, changing settings, plugging personal devices into, etc.);
  - vi. Staff do not monitor patron activities on public and personal devices. However, patrons who are reported to be viewing materials deemed to be offensive to others will be asked to stop or leave the premises;
  - vii. Using audio, visual or communication devices audible to others; making noises that interfere with other library users;
  - viii. Bringing in any animals except service animals;
  - ix. Sleeping or putting your head on table (except infants) and putting your feet or legs on furniture;
  - x. Entering staff only areas; and
  - xi. Library meeting rooms and spaces cannot be used to conduct medical or therapeutic evaluations or treatment, unless it is in partnership with the Library or a Library program.

#### 5. PATRON MUST LEAVE FOR THE DAY

- a. If a behavior is severe enough, staff will inform the patron of the following unacceptable behavior and have the patron leave for the day:
  - i. Using Library restrooms for changing clothes, shaving, bathing or any purposes other than for which restrooms are intended;
  - ii. Body odor or excessive perfume Personal hygiene offensive as to constitute a nuisance to other persons; unsanitary belongings;
  - iii. Use of tobacco products, smoking or vaping except in designated areas outside;
  - iv. Soliciting, panhandling, proselytizing and gambling; and
  - v. Use of skateboards, skates, bikes, shopping carts, hover boards etc. in the library.

| POL-LIB-2024-01                                  | Issue No: 1.0 | January 25, 2024                                |  |
|--|---------------|---|--|
| Prepared By: Sarah Booth Library Deputy Director | Page 4 of 5   | Approved By:  Maryann Hendrickson  Approved By: |  |
| PATRON CODE OF CONDUCT POLICY                    |               |   |  |

# 6. PATRON MUST LEAVE FOR THE WEEK

- a. Severe misbehaviors may constitute a ban from the library for 7 days. These misbehaviors infringe on other patron's and staff safety and damaging library property:
  - i. Possessing or being under the influence of alcohol or drugs;
  - ii. Harassing, stalking, or intimidating other library patrons or library staff, including physical contact, sexual or verbal abuse; and
  - iii. Damaging or destroying Library property; Tampering with security or safety devices.

Patrons with repeated offensives of severe behaviors may be banned for 30 days or more.

| PEER REVIEW – ISSUE 1.0                                |   |  |
|--|---|--|
| Title: Library Deputy Director                         | Title: Interim Library Manager            |  |
| Name: Sarah Booth                                      | Name: Shuly Serrano                       |  |
| Title: Library Manager                                 | Title: Library Supervisor                 |  |
| Name: Steven Haydu                                     | Name: Colleen Corgel                      |  |
| Title: Librarian II                                    | Title: Librarian II                       |  |
| Name: Vicki Minnick                                    | Name: Elizabeth Puckett                   |  |
| Title: Library Assistant II                            | Title: Library Assistant I                |  |
| Name: Jesus Vidrio                                     | Name: Kathy Key Tello                     |  |
| Title: Library Assistant I                             | Title: Interim Senior Office Manager      |  |
| Name: Beatriz Rudisill                                 | Name: Monique Paez                        |  |
| Title: Administrative Assistant                        | Title: Quality of Life Assistant Director |  |
| Name: Dan Carrillo                                     | Name: Rebecca Slaughter                   |  |
| Title: Quality of Life Director<br>Name: Carol A. Brey |   |  |

| POL-LIB-2024-01                                  | Issue No: 1.0 | January 25, 2024                 |  |
|--|---------------|----------------------------------|--|
| Prepared By: Sarah Booth Library Deputy Director | Page 5 of 5   | Approved By: Maryann Hendrickson |  |
| PATRON CODE OF CONDUCT POLICY                    |               |                                  |  |

| LIBRARY ADVISORY BOARD REVIEW – ISSUE 1.0    |                           |  |  |
|--|---------------------------|--|--|
| Title: President                             | Title: Vice-President     |  |  |
| Name: Maryann Hendrickson                    | Name: Stephen Jones       |  |  |
| District: 6                                  | District: 1               |  |  |
| Title: Secretary                             | Title: Member             |  |  |
| Name: Teresa Valenzuela                      | Name: Patricia Gallegos   |  |  |
| District: 4                                  | District: 2               |  |  |
| Title: Member                                | Title: Member             |  |  |
| Name: Jennifer Kreie                         | Name: Erin Wahl           |  |  |
| District: 5                                  | District: Member at Large |  |  |
| Title: Member<br>Name: VACANT<br>District: 3 |                           |  |  |

# **Library of Things Liability Waiver**

The Library of Things collection is for the use of patrons ages 18 or over who have a library card in good standing, with home address confirmed. Out of respect for future users, please inspect all borrowed items before return and ensure they are returned in the condition in which they were borrowed. Please report any damage to the library immediately. (print name), state that: ☐ I have read the Library of Things lending policy and confirm that I can adhere to each of the clauses. ☐ I am capable and experienced in using the items I am borrowing, and that I will use the items in a proper manner. ☐ I do hereby for myself, on behalf of my successors and assigns, in consideration of being permitted to borrow items, waive any and all claims against Las Cruces Public Libraries, the City of Las Cruces, its officers, agents, and employees for any injury or injuries of any nature that I may suffer or incur in the use of the items that I am borrowing from Las Cruces Public Libraries. ☐ I, hereby for myself, on behalf of my successors and assigns, in consideration of being permitted to borrow items in the Library of Things, agree to release and indemnify and hold harmless the Las Cruces Public Libraries, the City of Las Cruces, its officers, agents, and employees from any and all liability, loss, claims, and demands, actions or causes of action for the death or injury to any persons and for any property damage suffered or incurred by any person which arises or may arise or be occasioned in any way from the use of items I am borrowing from Las Cruces Public Libraries. I am aware that Las Cruces Public Libraries, its partners, directors, officers, members, and employees claim no expertise and make no representation concerning the fitness of any item for any particular use. ☐ I understand that one or more items I am checking out have a replacement value of \$100 or more (where applicable).  $\square$  I am over the age of 18. I affirm that the above information is current, true and correct and may be subject to verification. I further state that I have read and fully understand the rules and regulations of Las Cruces Public Libraries and I understand that failure to comply with any of these rules may result in revocation of my borrowing privileges and/or legal action against me. I have read and signed a Waiver and Indemnification form, relinquishing any and all claims against the Las

Cruces Public Libraries, the City of Las Cruces, its officers, agents, and employees.

| SignatureLibrary card #     |              | Date borrowed            |              |
|-----------------------------|--------------|--------------------------|--------------|
| Initials of staff processin | g agreement  |                          |              |
| Initials of staff processin | g return D   | ate returned             | <u> </u>     |
|                             |              |                          |              |
| N of item checked out       | Itom harcode | Name of item checked out | Item barcode |
| Name of item checked out    | Item barcode | Name of item checked out | Item barcode |
| Name of item checked out    | Item barcode | Name of item checked out | Item barcode |

APPROVED AS TO FORM:

City Attorney

Library of Things

Items available for check out

Beginner/intermediate Embroidery Kit

Circular Knitting Needles

**Knitting Needles** 

**Tapestry Needles** 

Crochet Hooks and Needles

**Patterns** 

Specialty Culinary Tools, such as whisks, spatulas, etc

Specialty cake pans

Piping bags and tips

**Cookie Cutters** 

Paint Brushes-Acrylic

Paint Brushes- Watercolor

Portable Easels

Cookie Press

Scissors for Crafting/Scrapbooking

Stamps for Scrapbooking

Camera kit: Tripod, Bag, Adapter

Portable Green Screens

Lighting for podcasts/ ring Light

Mid level Microphones

Ice cream maker

Sewing machines

Carding tools

Lino cutting tools

Calligraphy pens- nibs

Candy making silicone molds/ thermometers

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# 1 HOUSE BILL 123 2 56TH LEGISLATURE - STATE OF NEW MEXICO - SECOND SESSION, 2024 3 INTRODUCED BY 4 Kathleen Cates and Harold Pope 5 6 7 8 9 10 AN ACT 11 RELATING TO LIBRARIES; PROSCRIBING THE BANNING OF LIBRARY 12 MATERIALS. 13 14 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF NEW MEXICO: 15 SECTION 1. [NEW MATERIAL] PUBLIC LIBRARIES--PROHIBITING 16 BOOK BANNING. --17 A. A public library shall not be eligible to 18 receive state funds unless the library: 19 (1) adopts and complies with the American 20 library association's library bill of rights, including the 21 requirement that library materials not be proscribed or removed

(2) adopts a written policy prohibiting the .226490.2

because of partisan or doctrinal disapproval or the author's

race, nationality, gender identity, sexual orientation or

political or religious views; or

| new         | delete      |
|-------------|-------------|
| ш           | II          |
| material    | material]   |
| underscored | [bracketed- |

| practice of banning books or other library materials within the |
|---|
| library or library system on the basis of partisan or doctrinal |
| disapproval or the author's race, nationality, gender identity, |
| sexual orientation or political or religious views pursuant to  |
| rules promulgated by the state librarian.                       |

- B. A political subdivision of the state shall not reduce funding for a public library due to the library's compliance with the provisions of Subsection A of this section.
- C. The provisions of Subsection A of this section are not intended to curtail the right of individuals to challenge library materials as part of an approved library collection development policy following established library materials challenge procedures.

#### D. As used in this section:

- (1) "ban" means the act of removing or prohibiting the addition of materials from a public library;
- (2) "challenge" means an attempt to remove or restrict materials in a public library; and
- (3) "public library" means a library that completes and submits to the state librarian an annual New Mexico public library survey.
- SECTION 2. EFFECTIVE DATE.--The effective date of the provisions of this act is July 1, 2024.

- 2 -

#### **Dan Carrillo**

From:

dcarrillo@lascruces.gov

Subject:

FW: Help support libraries on these social media channels

From: Jennifer Kreie

Sent: Thursday, January 25, 2024 1:42 PM

To:

**Subject:** Fwd: Help support libraries on these social media channels

Hello everyone,

Below is a forwarded email from <u>EVERYLIBRARY.ORG</u> and some text about THE RIGHT TO READ organization. Patricia and I heard about this organizations when we were at the library association conference in Albuquerque last fall.

I'll talk briefly about these in our meeting this afternoon.

Jen

# Benefits of Freedom to Read Foundation Membership

Why give to the Freedom to Read Foundation?

Freedom to Read Foundation supporters:

- Help defend the First Amendment in the courts, including the U.S. Supreme Court:
- Support **librarians and teachers** around the country besieged by attempts to restrict library materials and services;
- Opportunities to participate in webinars
- Monthly email updates on censorship trends, and how your membership helps us fight back;
- Direct connection with authors, librarians and teachers that support your work;
- Vote for and be eligible to run for trustee in the annual board elections.

Your support helps us accomplish these objectives:

- Have a stronger voice in the courts, within the library community, and in the public arena - more members and more resources mean greater visibility for the freedom to read:
- Implement educational and legal initiatives and grants;
- Increase our **organizational capacity** to ensure the continued vitality of the Freedom to Read Foundation for many years to come.

Most importantly, as we continue to monitor and actively participate in court cases at the state and federal levels, your membership helps ensure our ability to defend free speech. We are particularly concerned about continued threats to our privacy, and of overzealous internet filters in libraries, which are too often used to create barriers to access constitutionally protected information. In a free country, access to such information should not be constrained.

As a member of the Freedom to Read Foundation you do make a difference when the freedoms of access and expression are at risk.

Online: Join here. -- Renew here.

By phone: (312) 280-4226 / Toll-free: (800) 545-2433 x4226

By mail: Please send a check payable to Freedom to Read Foundation to:

Freedom to Read Foundation 225 N. Michigan Ave., Suite 1300

Chicago, IL 60601

----- Forwarded message -----

From: EveryLibrary < info@everylibrary.org>

Date: Fri, Dec 15, 2023 at 1:53 PM

Subject: Help support libraries on these social media channels

To: Jennifer Kreie < jenniferkreie@gmail.com >

Stay informed about what's happening in libraries and help us reach more Americans who care!

#### Jennifer --

The well-funded organizations who are trying to ban books, defund libraries, and legislate against librarians can reach millions of Americans every day on their social media networks.

While EveryLibrary reaches over one million Americans each week with prolibrary content, we need to do more if we want to ensure that libraries continue to serve diverse communities into the future.

That's why we want to invite you to follow us on all of our most active social media channels.

## We made it easy!

Just click on the social media platforms below to find our profile and follow us!

- Facebook
- Linkedin
- Twitter (X)
- BlueSky

- Threads
- Mastadon
- Instagram

# Then, please help us reach more people like you by asking your followers to like and follow our pages.

The more Americans we can reach, the more we can help support libraries across the country.

Thanks for helping us reach more people who care.

EveryLibrary <a href="https://www.everylibrary.org/">https://www.everylibrary.org/</a>

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EveryLibrary · PO Box 406, 45 E. Burlington St., Riverside, IL 60546, United States This email was sent to <a href="mailto:jenniferkreie@gmail.com">jenniferkreie@gmail.com</a>. To stop receiving emails, <a href="mailto:click here">click here</a>. You can also keep up with EveryLibrary on <a href="mailto:Twitter">Twitter</a>.

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Created with NationBuilder, software for leaders.