Student Last Name:	_
--------------------	---

## Service Contract (Fall 2024)

- 1. This service contract is required for all students in receipt of funds provided by Las Cruces Utilities (LCU), through a designated Technology Program, as outlined in the LCU Internship Guideline document, at the New Mexico State University, Dona Ana Branch Community College.
- 2. Student has read that Contract and the LCU Internship Program Guideline for the Fall 2024 Term (hereinafter the Fall 2024 Contract) and agrees to comply with each of the terms and conditions set out therein.
- 3. Consistent with the Fall 2024 Contract, student understands and this contract confirms the student's obligations to maintain satisfactory academic progress and to serve two (2) to five (5) years with the City of Las Cruces. The employment will be with LCU in the one of the designated Lines of Business as outlined in the LCU Internship Guideline document.
- 4. Consistent with the Fall 2024 Contract, Internship students must:
  - a. remain matriculated in the selected Technology Program for which the internship was approved;

Technology Program

- b. maintain satisfactory academic progress, as demonstrated by maintaining a 2.5 grade point average;
- c. work a maximum of 20 hours per week during semesters, 40 hours per week maximum during school breaks (can be adjusted at the discretion of the supervisor);
- d. forgo any outside employment that may interfere with academic and/or Internship obligations (though exceptions may be made via a formal request to the Utilities Director);
- e. serve a minimum of two (2) to five (5) years of full-time service after graduation;
- f. complete a pre-employment drug test;
- g. meet all other requirements as described in the LCU Internship Program Guideline document; and
- h. submit signed Authorization for Release of Education Records form.
- 5. Consistent with the Fall 2024 Contract, student understands that if a student fails to maintain satisfactory academic progress and work during the program and after graduation, the student will be obligated to repay LCU the full amount of the internship funds received. Notwithstanding this failure or withdrawal, if the student is employed by the City of Las Cruces Utilities

Department in an approved Program for the required amount of service obligation, that service obligation would be deemed satisfied.

- 6. Consistent with the Fall 2024 Contract, student understands if a student voluntarily leaves the employment of an approved Section within LCU during the period of obligated post-academic service, the student will immediately become liable to the City of Las Cruces, Utilities, for repayment of the entire amount of the funds provided for which the service obligation has not been fulfilled.
- 7. By signing this contract, the student certifies that student: (1) is a full-time student as defined in the Fall 2024 Contract; (2) does not have an existing service obligation; and (3) has read this contract and agrees to all the obligations it entails.

Student Name	Date	
Name:		
Address:		
Phone:	Email:	
Utilities Director	Date	_
City of Las Cruces Legal	Date	