# ORDINANCE NO. 2892

AN ORDINANCE TO REPEAL AND REPLACE THE EXISTING LAS CRUCES MUNICIPAL CODE (LCMC) 1997, AS AMENDED, CHAPTER 2, ARTICLE VI, PUBLIC RECORDS WITH A NEW VERSION ADOPTING STATE LAW.

The City Council is informed that:

WHEREAS, the New Mexico legislature adopted the Inspection of Public Records Act, NMSA § 14-2-1 et seq. ("IPRA") in 1993, which required government agencies to disclose public records upon request; and

WHEREAS, the City passed its own disclosure of public records ordinance on February 20, 2006 in Ordinance 2265, which enumerated and affirmed its transparency obligations pursuant to IPRA; and

WHEREAS, the New Mexico legislature has amended IPRA in 1998, 1999, 2003, 2005, and 2011; and

WHEREAS, the New Mexico legislature again amended IPRA with Senate Bill ("SB") 118 during the 2019 regular session, which exempted the disclosure of the identities of victims and witnesses of certain violent crimes, such as stalking, domestic violence, and sexual assault and clarified the provisions regarding the exemption of law enforcement records; and

WHEREAS, the proposed ordinance amends the City's disclosure of public records ordinance, LCMC 1997, Chapter 2, Article VI, Public Records section, by adopting and following the procedures and provisions of IPRA, as amended, to be consistent with state law, including any future amendments to IPRA; and

WHEREAS, the proposed ordinance also creates a new subsection LCMC 1997, Chapter 2, Article VI, Public Records, Section 2-1353 regarding a records retention schedule, which enumerates that the City will follow either the state records

retention schedule pursuant to the Functional Retention and Disposition Schedule 1.21.2 New Mexico Administrative Code (NMAC) or a City created schedule that will be passed by resolution.

NOW, THEREFORE, Be it Ordained by the Governing Body of the City of Las Cruces:

**(I)** 

**THAT** Chapter 2, Article VI, Public Records, of the Las Cruces Municipal Code be amended to be consistent with state law and to read as follows:

"ARTICLE VI. - PUBLIC RECORD

Sec. 2-1351. - Posting of notice.

The Office of the City Clerk, the main bulletin board of City Hall, Thomas Branigan Memorial Library, and the City Police Department buildings shall have a notice posted to describe:

- The right of a person to inspect public records;
- (2) Procedures for requesting inspection of public records;
- (3) Procedures for requesting copies of public records;
- (4) Reasonable fees for copying public records; and
- (5) The responsibility of the City to make public records available for inspection as in section 2-1352.

Sec. 2-1352. - Inspection of public records policy.

Everyone has a right to inspect any public record of the City. Therefore, the City will fulfill its transparency obligations by adopting and following the procedures and provisions of the Inspection of Public Records Act (IPRA), NMSA, 1978 § 14-2-1, et seq., as amended.

Sec. 2-1353. – Records Retention.

The City shall retain public records pursuant to either the Functional Retention and Disposition Schedule 1.21.2 New Mexico Administrative Code (NMAC) or a retention schedule established by resolution."

**THAT** City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED on the	nis <u>17</u> day of <u>June</u>	, 20_19
ATTEST:	APPROVED: Mayor	
City Clerk		
(SEAL)	VOTE: Mayor Miyagishima: Councilor Gandara:	Aye Aye
Moved by: Smith  Seconded by: Eakman	Councilor Smith: Councilor Vasquez: Councilor Eakman: Councilor Sorg: Councilor Flores:	Aye Absent Aye Absent Aye
APPROVED AS TO FORM:		
City Attorney		



# **Council Action and Executive Summary**

Item # 7

Ordinance/Resolution# 2892

For Meeting of

June 3, 2019 (Ordinance First Reading Date)

For Meeting of June 17, 2019

(Adoption Date)

Please check box that applies to this item:

QUASI JUDICIAL

**□** LEGISLATIVE □ ADMINISTRATIVE

TITLE: AN ORDINANCE TO REPEAL AND REPLACE THE EXISTING LAS CRUCES MUNICIPAL CODE (LCMC) 1997, AS AMENDED, CHAPTER 2, ARTICLE VI. PUBLIC

RECORDS WITH A NEW VERSION ADOPTING STATE LAW.

### PURPOSE(S) OF ACTION:

To amend the Municipal Code.

**COUNCIL DISTRICT: N/A Drafter/Staff Contact:** Department/Section: Phone: Robert A. Cabello Legal/City Attorney (575) 541-2019 Interim City Manager Signature: William F. Studer, Jr.

## BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

The New Mexico legislature adopted the Inspection of Public Records Act, NMSA § 14-2-1, et seq. ("IPRA") in 1993, which mandated transparency by requiring government agencies to disclose public records upon request. To affirm its transparency obligations, the City passed its own disclosure of public records ordinance on February 20, 2006 with Ordinance 2265.

The New Mexico legislature has amended IPRA in 1998, 1999, 2003, 2005, and 2011 in response to developing case law. Again, the New Mexico legislature amended IPRA with Senate Bill ("SB") 118 during the 2019 regular session, which exempted the disclosure of the identities of victims and witnesses of certain violent crimes, such as stalking, domestic violence, and sexual assault and clarified the provisions regarding the exemption of law enforcement records.

The City desires that its disclosure of public records ordinance be consistent with changes in state law. The proposed ordinance amends the City's disclosure of public records ordinance, LCMC Chapter 2, Article VI, Public Records section, by adopting and following the procedures and provisions of IPRA, as amended, to be consistent with state law, including any future amendments to IPRA

### **SUPPORT INFORMATION:**

Ordinance.

**SOURCE OF FUNDING:** 

Is this action already		
budgeted?	Yes	See fund summary below
	No	If No, then check one below:
N/A	Budget	Expense reallocated from:
	Adjustment Attached	Proposed funding is from a new revenue source (i.e. grant; see details below)
		Proposed funding is from fund balance in the Fund.
Does this action create		
any revenue?	Yes	Funds will be deposited into this fund: in the amount of \$for FY
N/A	No	There is no new revenue generated by this action.

N/A		

### FUND EXPENDITURE SUMMARY:

Fund Name(s)		Expenditure Proposed	Available Budgeted Funds in Current FY	_	Purpose for Remaining Funds
N/A	N/A	N/A	N/A	N/A	N/A

### **OPTIONS / ALTERNATIVES:**

- 1. Vote "Yes"; this will approve the Ordinance and the proposed amendments by repeal and replacement contained therein to LCMC 1997, Chapter 2, Article VI, Public Records.
- 2. Vote "No"; this will not approve the Ordinance, and would mean that the current section, LCMC 1997, Chapter 2, Article VI, Public Records, would remain unchanged.
- 3. Vote to "Amend"; this would allow City Council to modify the proposed Ordinance.
- 4. Vote to "Table"; this would postpone decision to amend the Ordinance and would allow City Council to further direct staff.

## REFERENCE INFORMATION:

The resolution(s) and/or ordinance(s) listed below are only for reference and are not included as attachments or exhibits.

N/A



### COUNCIL ACTION AND EXECUTIVE SUMMARY PACKET ROUTING SLIP

For Meeting	g of	(Ordinance	e First R				For Me	eting of		17, 2 option Da	
TITLE:	MU	ORDINA NICIPAL ( CORDS W	CODE	(LC	MC) 1997	AS A	MENDED	, CHAP	TER 2,		
Purchasing	Ma	nager's Re	eques	st to	Contract	(PMRC	(Requir	ed?}	Yes [	No 🏻	◁

		- Constitution	
DEPARTMENT	SIGNATURE	PHONE NO.	DATE
Drafter/Staff Contact	72-11.16	541-2128	05.72.19
Department Director	RAFIL ATTO DUB	541-2128	cs.77.7019
Budget	Leeann Demonde	541-2107	5/23/1
Interim Assistant City Manager/Barbara DeLeon	MOSOW	2642 541- <del>2100</del>	5/22/19
Assistant City Manager/David P. Dollahon	Danie William	541-2271	5/28/20
City Attorney	Movon	541-2128	5/23/20
City Clerk	22	541-2115	Sixilia

## **Legal Advertising Affidavit**

Angel McKellar, who, being duly sworn as the Advertising Assistant of the Las Cruces BULLETIN, a weekly newspaper of general distribution published in the City of Las Cruces, County of Doña Ana, State of New Mexico, disposes and states that the legal advertising for

#### CITY OF LAS CRUCES CITY ATTORNEY

In the matter of:

NOTICE OF INTENT TO ADOPT (1) Council Bill No. 19-026; Ordinance No. 2891: An Ordinance Repealing and Replacing Section 38-32 B 2 and Section 38-33A of the Las Cruces Municipal Code to Conditionally Allow for Assisted Living or Retirement Facilities and Nursing Homes Within C-2 and C-3 Zoning Districts. Submitted by the City of Las Cruces (19CA0500020). (2) Council Bill No. 19-027; Ordinance No. 2892: An Ordinance to Repeal and Replace the Existing Las Cruces Municipal Code (LCMC) 1997, as Amended, Chapter 2, Article VI, Public Records with a New Version Adopting State Law.

In accordance with the laws of the State of New Mexico, the attached was published in its entirety <u>1</u> time(s) in the Las Cruces BULLETIN, the first publication date being <u>06/07/2019</u> and subsequent publications being: , , .

Angel McKellar

Sworn to and subscribed before me this day <u>06/07/2019</u> in the

in the

CITY OF LAS CRUCES COUNTY OF DOÑA ANA STATE OF NEW MEXICO

Notary Public

OFFICIAL SEAL
Holly Gealow
NOTARY PUBLIC, STATE OF NEW MEXICO

Advertising Costs: \$55.31

# EGALADNOTIC

Las Cruces Bulletin - your legal publication for Las Cruces and Doña Ana County, New Mexico

used to validate the 24-hour period. Protests can be faxed to the Office of the State Engineer, 575-524-6160. If no valid protest or objection is tiled, the State Engineer vill evaluate the application in accordance with the provisions of Chapter 72 NMSA 1978

Dates: 05/24, 05/31. 06/07,

### NOTICE OF INTENT TO

The City Council of The City of Las Cruces, New Mexico, Hereby Gives Notice of Its Intent to Adopt the Following Ordinance(s) at a Regular City Council Meeting to be Held on June 17.

(1) Council Bill No. 19-026; Ordinance No. 2891: An Ordinance Repeating and Replacing Section 38-32 B 2 and Section 38-33A of the Las Cruces Municipal Code to Conditionally Allow for Assisted Living or Retirement Facilities and Nursing Homes Within C-2 and C-3 Zoning Districts. Submitted by the City of Las Cruces (19CA0500020).

(2) Council Bill No. 19-027: Ordinance No. 2892: An Ordinance to Repeal and Replace the Existing Las Cruces Municipal Code (I.CMC) 1997, as Amended, Chapter 2, Article VI. Public Records with a New Version Adopting State Law.

Copies Are Available for Inspection During Working Hours at the Office of the City Clerk. Witness My Hand and Scal of the City of Las Cruces on this the 29th day of May. 2019.

Linda Lewis, CMC City Clerk

Date: 06/07, 2019

STATE OF NEW MEXICO COUNTY OF DONA ANA THIRD JUDICIAL DISTRICT COURT

No. D.307-PR 2019-74 Judge Martin

MATTER OF THE ES-TATE
OF LEE K. ABBOTT,
Deceased.

TO CRED-NOTICE ITORS

NOTICE IS HEREBY

WALSTON ABBOTT has been appointed Personal Representative of this estate. Representative of this estate.
All persons having claims against said estate are required to present their claims ir (4) months after the date of the first publication of this Notice or the claims will be forever bar-red. Claims must be presented either to the undersigned counsel for Personal R counsel for Personal Repre-sentative or filed with the Clerk of the Third Judicial District Court, 201 W. Picacho. Las Cruces, New Mexico 88005.

MELISSA J. REEVES, P.C. /s/ Melissa J. Reeves- Evins dissa J. Reeves-Evins NM State Bar No. 7629 200 W. Las Cruces Ave., Las Cruces, NM 88005 575-522-5009 522-5031

Attorney for Personal Repre-Dates: 05/24, 05/31, 06/07.

2019 STATE OF NEW MEXICO COUNTY OF DONA ANA THIRD JUDICIAL DISTRICT COURT

sentative

DM-2018-1460 Judge: DURAN

IN THE MATTER OF THE PETITION FOR KINSHIP GUARDI-ANSHIP OF CHRISTIAN HARVEY, a

NOTICE OF PENDENCY

TO TARA HARVEY AND WEYLIN SANCHEZ: You are hereby notified that the above-named Petitioner has filed in the Third Judicial District Court of Dona Ana County a verified Petition seeking Kinship Guardian-ship of a child.

You must file an Answer or responsive pleading within 30 days of the date of the last publication of this Notice or judgment by default will be entered against you and the relief requested in the Petition will be granted.

Kristin Anna Marie Hahn 1887 Defiance Rd. Las Cruces, N.M. 88001 (575)649-4575

Honorable Grace B. Duran, District Judge of the Third Judicial District Court of the State of New Mexico and the Seal of the District Court of Dona Ana County, this 25th day of

CLERK OF THE DIS-TRICT COURT By, Leticia N. Salas

Dates: 05/31, 06/07, 06/14. 2019

STATE OF NEW MEXICO THIRD JUDICIAL

Cause No. D-307-CV-2019-00400 Judge: Marci Beyer

THE CASITAS AT MOR-NINGSTAR HOMEOWNERS ASSO-CIATION, INC. Plaintiff.

LUIS TORRES.

AMENDED NOTICE OF SALE

By virtue of an Amended Default Judgment issued out of the District Court of Dona Ana County, New Mexico on May 20, 2019 in the above entitled cause in which it was determined that Plaintiff has a judgment against the Defendant LUIS TORRES in the amount of \$10,981.62 together with interest from and after April 26, 2019 at the rate of 8,75% per annum, and by which judgment I am among other things commanded to sell all the lands described in said dgment, which real estate is to be sold in the foreclosure sale and more particularly described in the judgment of said cause and hereinafter described.

Notice is hereby given that on the 16th day of July, 2019 at the hour of 1:15pm in the front of the Dona Ana County Judicial Complex located at 201 W. Picacho Avenue, Las Cruces, NM 88005, I will in obedience to said Judgment sell the following described real es-tate to wit:

Unit 1702, Casitas at Morningstar Condominiums, Condominium in the City of Las Cruces. Dona Ana County, Mexico, being more fully described in the Condominium Declaration recor-ded on January 7, 2005 in Book 578, Pages 695763 and the Amended Condo-

ded on March 27, 2007 in Book 800, Pages 358-430 of the records of Dona Ana gether with undivided interest in the common areas and

Said property's address is commonly known as 3650 Morningstar Dr. #1702, Las Cruces, NM 88011.

If there is a conflict between the legal description and real property address, the legal description shall control. Together with the hereditaments and appurtenances belonging to said real estate and in any way pertaining to said premises to satisfy the amount due on Plaintiffs Judgment in the total amount of \$10,981.62 toget interest to the date of sale in the amount of \$243.70 and all costs of said sale

If the amount bid is over and above the amount due the Plaintiff, plus costs of sale the amount of the proceeds shall, pursuant to said Judgment, be paid into the registry of the Court for determination of the determination of the amounts to be paid, and to whom said amount shall be paid. Said sale shall be to the highest bidder for cash or certified funds; provided, however that Plaintiff shall be entitled to bid all or a part of its Judgment.

DATED this 20th of May,

By /s/ Stephen Hosford Special Maste P.O. Box 420 cial Maste Array, NM 87930-0420 575-644-6068

05/24, 05/31. 06/07,06/14, 2019

STATE OF NEW MEXICO COUNTY OF THIRD JUDICIAL DISTRICT COURT

No. D-307-CV-2019-00440 Judge Beyer, Marci

a New Mexico municipal corporation, Plaintiff,

THE ESTATE OF DO-LORES HERRERA, deceased; THE ESTATE OF JOSEceased; THE UNKNOWN HEIRS, DEVISEES AND

LEGATEES OF LORES HERRERA AND JOSEFA G. HERRERA,

NOTICE OF FORECLO-

PLEASE TAKE NOTICE that the above-entitled Court having appointed me or my designee as Special Master in this matter with the power to sell, has ordered me to sell the real properties (the "Properties") situated in Dona Ana County, New Mexico, commonly known as 710 E. May, Las Cruces, NM 88001 at May (Rear), Las Cruces, NM 88001, and more particularly described as follows: 710 E. May, Las Cruces, NM 88001: Subd: COUNTY ASSESSORS PLAT 1 345 Lot: PT OF LOT 4 Block: 215 S: 18 T: 23S R: 2E 710 E. May (Rear), Las Clues. NM 88001: Subd: COUNTY ASSESSORS PLAT 1 345 Lot: PT OF LOT 4 Block: 215 S: 18 T: 23S R: 2E

ere is a conflict between the legal description and the street address, the legal description shall control.

The sale is to begin at 9:00 a.m. on Tucsday, June 18. 2019. outside of the front doors of the Third Judicial District Courthouse, City of Las Cruces, County of Dona Ana, State of New Mexico, at which time I will sell to the highest and best bidder sh or certified fu lawful currency of the United States of America. the Properties to pay expen-ses of sale, and to satisfy the foreclosure Judgement gran-ted on May 7, 2019 in the total amount of \$7,762,68 with interest at the rate of 12% per annum from April 30, 2019, through the date of the sale. The sale is subject to the entry of an Order by this Court approving the

Said sale shall be to the highest bidder for cash or certified funds, payable by the close of business on the day of the sale; provided. ever, that Plaintiff shall properties all or a portion of its Judgment or an amount in excess of the Judgment authorized in lieu of cash.

If the amount bid is over and above the amount due the Plaintiff, plus costs of sale, the amount of the proceeds shall, pursuant to said Judg-ment, be paid into the

registry of the Court for ermination of the whom said amount shall be paid.

If the sale is set aside for any reason, the Purchaser at th sale shall be entitled only to return of the monies paid: the Purchaser shall have no other recourse against the Plaintiff or the Plaintiffs attorney.

NOTICE IF FURTHER GIVEN that the real properties and improvements con-cerned with herein will be sold subject to any and all patent reservations, easements, and all taxes and ments and taxes that may be

City of Las Cruces, its attorneys, and the under-signed Special Master, disclaim all responsibility for, and the Purchaser at the sale takes the properties "as is" in its present condition, subject to the valuation of the properties by the County Assessor as real or personal properties, affixture of any mobile or manufactured home to the land, deactivation of title to a mobile or manufactured home on the properties, if any, environmental contamination on the properties, if any, and z ng violatio properties, if any.

NOTICE IS FURTHER GIVEN that the purchaser at such sale shall take title to the above described real properties subject to a nine (9) month right of redemp-

PROSPECTIVE CHASERS AT SALE ARE ADVISED TO MAKE THEIR OWN EXAMINA TION OF TITLE AND THE CONDITION OF THE PROPERTIES AND TO CONSULT THEIR OWN ATTORNEY BE-FORE BIDDING.

MATTHEW P. HOLT, Special Master P.O. Box 2699 Las Cruces, NM 88004-2699 Telephone: (575) 524-8812

s: 05/24, 05/31, 06/07, 06/14, 2019

STATE OF NEW MEXICO THIRD JUDICIAL

No. D-307-PB-2019-00070 Judge James T. Martin IN THE MATTER OF THE ESTATE OF

DORA SAENZ, Deceased. NOTICE TO CRED-NOTICE IS HERERY

GIVEN that the undersign have been appointed the Personal Representative of this estate. All persons having claims against this estate are required to present their claims within four months after the date of th first publication of this Notice or the claims will be forever barred Claims n undersigned Personal Representative in care of Joseph M. Holmes, P.A.. PO Box 366. Las Cruces, New Mexico 88004-0366, or filed with the Third Judicial District Court, 201 W. District Court, 201 W. Picacho. Las Cruces, New Mexico 88005 Dated: May 14, 2019

/s/ Camerina Saenz Moreno Camerina Saenz Moreno Personal Representative of the Estate of Dora Saenz. Deceased

PREPARED & SUBMIT-JOSEPH M. HOLMES, P.A. PO Box 366 ces, NM 88004-0366 (575) 524-0833 holmespa@zianet.com

/s/ Joseph M. Holmes Joseph M. Holmes Attorney for the Personal

Dates: 05/24, 05/31, 06/07, 2019

STATE OF NEW MEXICO COUNTY OF DOÑA ANA THIRD JUDICIAL

No. D-307-PB-2019-00069 Judge James T. Martin

IN THE MATTER OF THE ESTATE OF EMILY HERNANDEZ,

NOTICE TO CREDITORS

NOTICE IS HEREBY

GIVEN that the undersigned have been appointed the Personal Representative of this estate. All persons having claims against this estate are required to present their claims within months after the date of th first publication of this Notice or the claims will be forever barred. Claims must be presented either to the undersigned Personal Representative in care of lo M. Holmes, P.A., PO Box 366. Las Cruces, New Mexico 88004-0366. or filed with the Third Judicial District Court, 201 W. Picacho, Las Cruces, New Mexico 88005.

/s/ Erika Hernandez Erika Hernandez, Personal Representative of the Estate of Emily Hernandez.

Dated: May 15, 2019

PREPARED & SUBMIT-TED BY: JOSEPH M. HOLMES, P.A. PO Box 366 Las Cruces, NM 88004-0366 (575) 524-0833 espa@zianet.com

/s/ Joseph M. Holmes Joseph M. Holmes Attorney for the Estate

tes: 05/24, 05/31, 06/07.

2019 STATE OF NEW MEXICO COUNTY OF DOÑA ANA THIRD JUDICIAL DISTRICT

JUDGE MARTIN

IN THE MATTER OF THE ESTATE OF JACK A. SOULES, De-

NOTICE TO CRED-ITORS

NOTICE IS HEREBY GIVEN that the undersig has been appointed Personal Representative of this estate. All persons having claims against this estate are re-quired to present their claims within four months after the date of the first publication of this Notice, or the claims will be forever barred Claims must be presented either to the undersigned P.O. Box 305, Las Cruces. NM 88004-0305, or filed with the Third Judicial District Court, 201 W. Picacho Avenue, Suite A. Las Cruces, NM 88005

# LAS CRUCES SUN-NEWS

#### AFFIDAVIT OF PUBLICATION

Ad No. 0001287261

Esther CITY OF LAS CRUCES PO BOX 20000 **PURCHASING** LAS CRUCES NM 88004

I, a legal clerk of the Las Cruces Sun-News, a newspaper published daily at the county of Dona Ana, state of New Mexico and of general paid circulation in said county; that the same is a duly qualified newspaper under the laws of the State wherein legal notices and advertisements may be published; that the printed notice attached hereto was published in the regular and entire edition of said newspaper and not in supplement thereof on the date as follows, to wit:

#### 06/02/19

Despondent further states this newspaper is duly qualified to publish legal notice or advertisements within the meaning of Sec. Chapter 167, Laws of 1937.

> Legal Clerk STATE OF WISCONSIN

> > County of Brown

SS.

Subscribed and sworn before me this 3rd of June 2019.

> PUBLIC in and for Brown County, Wisconsin

My Commission Expires

Ad#:0001287261 PO: 2888 # of Affidavits: 0.00

# NOTICE OF INTENT TO ADOPT

The City Council of The City of Las Cruces, New Mexico, Hereby Gives Notice of its Intent to Adopt Following Ordinance(s) at a Regular City Council Meeting to be Held on June 17, 2019: (1) Council Bill No. 19-026; Ordinance No. 2891: An Ordinance Repealing and Replacing Section 38-32 B 2 and Section 38-33A of the Las Cruces Municipal Code to Conditionally Allow for Assisted Living or Retirement Facilities and Nursing Homes Within C-2 and C-3 Zoning Districts. Submitted by the of Las (19CA0500020). (2) Council Bill No. 19-027; Ordinance No. 2892: An Ordinance to Repeal and Replace the Existing Las Cruces Municipal Code (LCMC) 1997, as Amend-ed, Chapter 2, Article VI, Public Records with a Version Adopting New State Law. Copies Are Available for Inspection During Working Hours at the Office of the City Clerk. Witness My Hand and Seal of the City of Las Cruces on this

the 29th day of May, 2019. Linda Lewis, CMC

City Clerk Pub#1287261 Run: June 2, 2019



# NOTICE OF INTENT TO ADOPT

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Linda Lewis, CMC City Clerk

Date: 06/07, 2019