



**Las Cruces Police Department
Records Division
Authorization for Inspection/Obtaining
Las Cruces Police Adult Criminal Arrest Records**

TO: Las Cruces Police Department
Records Division
P.O. Drawer 20000
Las Cruces, NM 88004

Application Date

This will authorize my representative _____
(Name & Organization)

to inspect and/or obtain copies of arrest information concerning myself, if any, filed with the Las Cruces Police Department.

Date of Birth:

Name – SIGNATURE

Place of Birth:

Name – PRINT IN FULL

Social Security Number:

Street Address

State of _____

City State Zip Code

County of _____

Subscribed and sworn to before me on this _____ day of _____ 20____.

Notary Public

My commission expires: _____

Access to arrest records will be granted only during normal working hours, Monday through Friday, excluding legal holidays.
Pursuant to City of Las Cruces resolution #89-231 the following service fees will be assessed:
Criminal Records Checks: \$3.00 per name check *without* formal letter
\$5.00 per name check *with* formal letter.

ALL QUERIES ARE BASED ON ADULT ARREST RECORDS ONLY BY NAME ONLY.
JUVENILE FILE, TRAFFIC VIOLATIONS AND DISPOSITIONS THROUGH ANY COURT ARE NOT
INCLUDED.

Results:

Section 29-10-4 Confidentiality of arrest records. Arrest record information that reveals confidential sources, methods, information or individuals accused but not charged with a crime and that is maintained by the state or any of its political subdivisions pertaining to any person charged with the commission of any crime is confidential and dissemination or revealing the contents of the record, except as provided in the Arrest Record Information Act (Chapter 29, Article 10 NMSA 1978) or any other law, is unlawful.