

# The Process

The following information is a simplified representation of the steps followed for an Annexation:



# ANNEXATION

An annexation is the expansion of the city limit boundaries to include new lands that were previously in unincorporated Doña Ana County. Annexations allow for the development of land consistent with the City standards and must be contiguous with the City boundaries. When land is annexed, the owner/developer (with the approval of the city) establishes a master plan and initial zoning, a framework by which development will occur.

The City’s annexation process has three main components:

The first is the annexation petition/application along with the Annexation Plat. These documents clearly identify ownership for the subject property and the boundaries/properties being proposed for annexation. It’s important to note that the plat may contain properties owned by those not voluntarily participating in the petition or annexation request. When this occurs, the subject land is called “non-petitioned acreage”. Non-petitioned acreage must make up less than 50 percent of the total annexation.

The second component is the master plan. This plan identifies land uses being proposed, major roadway circulation (consistent with the MPO’s Thoroughfare Plan), densities of residential uses, intensities of non-residential uses, conceptual drainage and utility infrastructure and the phasing of the intended development.

The third component is the initial zoning map, which identifies the zoning designations from the 2001 Las Cruces Zoning Code, as amended, for the subject property. The proposed zoning should complement the land use classifications identified in the master

plan. Special concerns or considerations might warrant zoning with conditions in order mitigate those concerns.

## What do I need to submit?

- City of Las Cruces Development Application
- Completed Annexation Petition
- Annexation Plat
- Master Plan illustrating proposed uses and densities/intensities
- Initial Zoning Map reflecting implementation of proposed master plan
- Other items as deemed necessary

## How much will it cost?

Package including initial zoning request, Master Plan and Annexation Plat: \$1,000

\*Additional cost recovery fees for advertising of the public meeting apply and totals vary

## More Information

View the following sections of the City of Las Cruces Municipal Code for more detailed information:

- ◆ Chapter 38-10 C, for Application Procedures
- ◆ 2006 City of Las Cruces Subdivision Code, Article IX: Annexations
- ◆ Chapter 38-10 F, for Annexation and Initial Zoning Procedures
- ◆ Article 7. NMSA—Annexation of Territory, Sec 3-7-1 thru 3-7-18

## Contact Us

For more information you can call, email, or come by our office and request to speak with the Planner of the Day (POD).

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