



# CITY OF LAS CRUCES

## Capital Improvements Advisory Committee Agenda for May 25, 2023

Meeting will be held on May 25, 2023 1:30 pm at Utilities Center, Conference Room 225, located at 680 N. Motel Boulevard

### 1 Conflict of Interest:

At the opening of each meeting, the Chairperson shall ask if any member on the Committee or any member of the City staff has any known conflict of interest with any item on the agenda.

### 2. Acceptance of Agenda.

### 3. Acceptance of the Minutes:

### 4. City Staff and/or Consultant Follow-Up:

#### 23.04.27-A: CIAC/Utilities Administration

a. Develop a master schedule, when each department gives us their schedule for their fee projects, development impact fee program.

b. [Parks & Recreation & Public Safety Proposed Tour Dates](#) by Melanie Castañeda.

#### 23.04.27-B: Utilities Administration

a. [Training Session by Nann Winter.](#)

i. Open Meetings Act (OMA)

ii. Inspection of Public Records Act (IPRA)

#### 2023.04.27-C: Parks & Recreation

a. [Parks & Recreation Department PIF Capital Projects by Robert Nunez.](#)

### 5. Old Business:

Parks & Recreation Impact Fee Verbal Update by Robert Nunez.

[Utilities Impact Fee Update](#) by Domonique Rodriguez.

Discuss the 2022 CIAC Annual Report by CIAC Members.

### 6. New Business

### 7. Action

CIAC Members Vote on Applicant to Fill At-Large Vacant seat.

CIAC Members Vote on Vice-Chair.

CIAC Members Vote on Utilities Impact Fee.

### 8. Next Regular Meeting: June 22, 2023:

#### i. Old Business:

Utilities Impact Fee Update by Domonique Rodriguez.

Training Session by Nann Winter

CIAC Enabling Legislation

Development Fees Act

Las Cruces Municipal Code

Governmental Code of Conduct  
Robert's Rules of Order

CIAC Members to provide their Annual Report Status

9. Public Participation.

10. Board Comments.

Review City Staff and/or Consultant Follow-Up Items by Chair Curnutt.

11. Adjournment.